

REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: _____

PR No.: **24-11-563**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than DEC 17 2024 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

JOSELITO D. MADROÑAL, DPA
BAC Chairperson for GOODS

NOTE:

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD _____ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	3	pcs	Whiteboard Marker, Black	P 84.00		
2.	3	pcs	Whiteboard Marker, Blue	P 84.00		
3.	3	pcs	Whiteboard Marker, Red	P 84.00		
4.	3	box	Paper Clip, vinyl/plastic coated, jumbo, 50mm	P 87.00		
5.	10	pcs	Binding Ring/Comb, plastic, 25 mm	P 600.00		
6.	1	box	Rubber Band, No.18	P 166.00		
7.	1	pc	Stamp Pad, Felt, 60mm X 100mm Min.	P 44.00		
8.	5	box	Sign Pen, 0.7mm, Gel type, 12 pcs/box 3 box blue 2 box black	P 800.00		
9.	30	pcs	Brown Envelope, long expanded 10 x 15 inches	P 900.00		
10.	3	box	Sign Pen, red, 0.7mm Gel Type, 12 pcs/box	P 600.00		
11.	3	gals	Alcohol, Ethyl 70%	P 1,500.00		
12.	4	sets	Printer Ink for Epson printer(CMYB)	P 6,400.00		
13.	10	reams	Bond Paper, A4 size, Sub 20	P 2,500.00		

EPS Reference Number : _____
 EPS Solicitation Number : _____
 EPS Closing Date : _____

Brand & Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: _____
Certificate Reference No.: _____

Part of 1

REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL
 Canvasser

Printed Name/Signature _____
 Tel .No./Cellphone # _____
 Date _____

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14.	10	reams	Bond Paper, Legal size, Sub 20	P	3,000.00		
15.	2	pcs	Clearbook, A4 size	P	84.86		
16.	5	pcs	Clearbook, Legal size	P	230.90		
17.	3	pcs	Scissors, symmetrical/asymmetrical	P	150.00		
18.	3	pcs	Stapler, standard type	P	345.00		
19.	2	packs	Sticker Paper (10s), A4, glossy	P	200.00		
20.	2	reams	Special paper, A4	P	800.00		
21.	30	pcs	Certificate holder/frame, A4	P	1,500.00		
22.	6	packs	Photo Paper (10s), A4, glossy	P	600.00		
23.	30	pcs	Certificate jacket, A4	P	1,500.00		
24.	18	pcs	Notebook, 80 leaves	P	540.00		
25.	3	pcs	Correction Tape, 8m	P	66.00		
26.	3	box	Fastener, 70mm, Vinyl Coated	P	180.00		
27.	1	pc	Puncher, 2 holes, heavy duty	P	200.00		
28.	6	pcs	Double sided tape, 12mm	P	360.00		

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29.	6	pcs	Double sided tape, 18mm	P 480.00		
			<i>Note: for the SERDAC of the University</i>			

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